

Rochester Joint Schools Construction
Board Monthly Meeting Minutes
June 13, 2022
4:00 PM

Present – Called to Order by the Board Chair at 4:03 PM

The meeting was attended by Board Chair Thomas Richards, Vice Chair Michael Schmidt (virtually @ 4:05 pm), Treasurer Kim Jones (virtually), Jesse Dudley (4:05 pm, in person), Genelle Morris (virtually @ 4:06 pm), Richard Perrin (virtually), Vernon Connors (virtually), Program Coordinator Allen Williams, Savin Program Director Pépin Accilien, Savin Deputy Director Roland Coleman, General Counsel Greg McDonald (virtually), Ed Hourihan (virtually), Melissa Mahler and ICO Brian Sanvidge.

Approval of Minutes

Monthly Meeting held on June 13th, 2022

Motion by Board Member: Richard Perrin

Second by Board Member: Kim Jones

Approved: 6-0

Action Items

Resolution 2021-22:101

Pay Requisition Summaries Acceptance (April 2022)

Moved by Board Member: Kim Jones

Second by Board Member: Michael Schmidt

Adopted: 7-0

Resolution 2021-22:102

Acceptance of Annual Report FY 2021-22

Moved by Board Member:

Second by Board Member:

Adopted: TABLED

Resolution 2021-22:103

RJSCB FY 2022-23 Schedule Acceptance

Moved by Board Member: Michael Schmidt

Second by Board Member: Jesse Dudley

Adopted: 7-0

MEETING NOTES:

Phase 2 Budget Report

Pépin Accilien and Christopher Clarke reviewed the report with the Committee. All pending change order items brought to the Committee were included and tracking well. Expenditures (hard and soft costs) for the first group of projects in Phase 2a total **\$165,355,486.69**. Expenditures (hard and soft costs) for the second group of projects in Phase 2b total **\$140,453,495.80**. Expenditures (hard and soft costs) for the third group of projects in Phase 2c total **\$114,309,383.79**. Expenditures (soft costs) for the fourth and final project for Phase 2d total of **\$24,583,918.60**. Total amounts paid to date for all Phase 2 projects total **\$444,702,284.88** of the \$435,000,000 borrowing limit and the approximately \$16,388,719 of supplemental and residual funds for additional projects requested by the RJSCB on behalf of the RCSD and the City (i.e., SSBA, CSG, NYSERDA Rebate, RG&E Rebate).

Communications

The Compliance Report from Anchin was not included in the Members packets but was reviewed by ICO Brian Sanvidge at the meeting.

Phase 2:

- 100% submissions for the April 2022 reporting period.
- 97.04% of all data requested has been received and approved (January 2016 – April 2022).
- Overall Workforce (EEO) Participation: Minority @ 26.94% (goal is 22%) and Women @ 6.43% (goal is 8%).
- Overall Workforce (EEO) Participation: Minority Males @ 23.24% (goal is 22%) and Women @ 10.13% (goal is 8%).
- Overall Business Participation: Minority @ 19.07% (goal is 17%), Women @ 11.80% (goal is 10%), Small @ 2.52% (goal is 3%) and Disadvantaged @ 2.61% (goal is 3%).
- Rochester Residents: 5 of the 10 workers for the April 2022 reporting period (or 50%).

Meeting Notes

- Pépin Accilien reviewed the remaining Phase II Balance Fund Report that shows the balance in the RJSCB Cash Capital account, as reflected on the Budget Cost Report, all funds that are currently committed, any money that is budgeted that align with the remaining balance available.
- The Board discussed the Annual Report. A new link that contains the Annual Report was sent to Board for review, and upon review the Board will approve delivery to the Stake Holders.
- ICO Brian Sanvidge will provide the Board a Final Closeout Document that outlines a Statistic Summary of the Program's history, a comparison of the EEO and EBE goal percentages of each Project, the comparison of the overall performance goals between Phase 1 & Phase II, a Zip Code Analysis, and Anchin's Process.
- Sr. Program Manager Stoffel prepared and reviewed a Closeout Task Schedule with the Board to use as a tracking tool that outlines the wind down process and the documents needed to Closeout Phase II with the RCSD.
- Board Chair Thomas Richards reviewed the Phase III Plan Preparation in a 3-step process for consideration. (1) The District develops a draft Plan recommending and outlining the projects it proposes for Phase III, along with the rationale for doing so, and presents it to the RJSCB. (2) The RJSCB further develops and completes the Plan with more detailed cost (distinguished from the detailed construction plans and budgets required in Section 6 before construction) and financing information. (3) The financial information is submitted to the Comptroller for approval.

Report: Amendments Authorized by Chair

Chairman Thomas Richards stated that the amount authorized by the Chair for the month of June was for 3 Amendments totaling **(\$212,472.81)** included in the Board Packet, and outlined below:

Amendments Authorized by Chair for June 2022 Meeting					
Project	Contractor	Amendment No.	Product/Service	Amount	Signature
East High	The Pike Company	2	Deduct Amendment	(\$36,014.15)	Thomas Richards
School #54	LaBella Associates	4	Deduct Amendment	(\$107,831.15)	Thomas Richards
RJSCB	Watts Architecture & Engineering	1	Deduct Amendment	(\$68,627.51)	Thomas Richards
TOTAL		3		(\$212,472.81)	

Report: Purchase Order Authorized by Chair

Chairman Thomas Richards stated that the amount authorized by the Chair for the month of June was for 1 Purchase Order totaling **\$34,072.00** included in the Board Packet, and outlined below:

Purchase Orders Authorized by Chair for June 2022 Meeting				
Project	Contractor	Purchase Order No.	Amount	Signature
Spencer 16	Manning Squires Hennig	FLOORING-SCH16-01	\$ 34,072.00	Thomas Richards
TOTAL		1	\$34,072.00	

Chairman Thomas Richards called for an Executive Session pursuant to New York Public Officer's Law Section 108(3), to consult with the Board's General Counsel on matters regarding personnel issues.

EXECUTIVE SESSION:

IN: 4:45 PM

Motion by: Jesse Dudley

Second by: Richard Perrin

OUT:

Motion by

Second by

Adjourned at:

Moved by:

Seconded:

Approved: